



SCR DIVISION

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PRICE BID

REV.00

PRICE BID**NIT NO. SCR / MECHANISED CLEANING / S-05**
SUB:-MECHANISED CLEANING OF SCR BLOCK – IV & ITS RELATED AREA OF BLOCK VI & VII**A. SANITATION**

S.NO	ITEM	JOB	MODE OF CLEANING	FREQUENCY
1.	Shop floor each Bay	Floor scrubbing ,Daily moping & sweeping	Single disc scrubber & wet vacuum cleaner. Hand Cleaning with fine broom.	Daily
2.	Gang Way	Floor scribbling & drying	Auto scrubber & dryer	Daily
3.	Toilets	Cleaning of stains & disinfectations	Cleaning with de-scaling chemicals & disinfectants	Minimum once a day & AWR
4.	Drinking water tanks/ water coolers	Cleaning of muck	Manual with food grade detergent	Monthly
5.	Drinking water taps & associated area	Cleaning of muck	Cleaning with de- scaling chemicals & disinfectants	Twice daily
6.	Office glass & window	Cleaning of stains	Hand cleaning	Daily
7.	Wood protection	Cleaning of stains	Insecticide spray / polish	Monthly
8.	Other glass & window	Cleaning of stains & dirt	Manual	Monthly
9.	Floor polishing of smooth surfaces	Mirror finish on all types of smooth floors	Single disc scrubber & polishing chemicals	Weekly Once

V.K.Jain
DGM (SCR)B.B.Shrivastava
DGM(SCR)A.Mandal
Sr.DGM(SCR)

**B. NON SANITATION & HOUSE KEEPING**

SR.	ITEM	JOB	MODE OF CLEANING	FREQUENCY
1	FANS & Tube lights	Removal of dust & cob webs	Manual dusting	Monthly
2	Tiles other than toilet	Removal of dust & cob webs	Hand cleaning	Weekly
3	Waste material	Hand pick	Hand pick up cleared in dust bin	Twice daily
4	Clearing of dust bin	Emptying of dust bins	12: 00 Hrs & 16:00 hrs	Twice daily
5	Cob webs	Removal of dust & cob webs	Manual & vacuum cleaning	Weekly
6	Sweeping by mechanical sweeper	Fine sweeping	Mechanical sweeper	Daily

PRICE BID

Please quote total amount to carry our the above specified both sanitation, non-sanitation & house keeping work on monthly basis (i.e. monthly total amount is to be quoted to carry out both specified worked mentioned in tables A & B)	MONTHLY AMOUNT (Rs.)	YEARLY AMOUNT (Rs.) Monthly Amt. x 12

Monthly amount in words : Rs.....

**Name & signature of the bidder
(seal)****NOTE :-**

1) **Rate should be quoted inclusive all taxes & levies etc .**
The payment will be made on a monthly basis as per the accepted rate based on the activities and working of machinery carried out as in the schedule of work (schedule "A" & "B") .